

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
10	04/25/11	Open	Action	04/20/11

Subject: Authorizing the Solicitation of Proposals for Environmental Support Services (ESS)

## ISSUE

Whether to not to authorize the Solicitation of Proposals for Environmental Support Services (ESS).

## RECOMMENDED ACTION

Adopt Resolution No. 11-04\_\_\_\_\_, Authorizing the Solicitation of Proposals for Environmental Support Services (ESS).

## FISCAL IMPACT

This action does not involve the expenditure of funds. The contract award, which will authorize the expenditure of funds, will be presented to the Board as a future action. It is anticipated that the budget for this ESS will be \$500,000 to be distributed over a five-year period. Specific funding will come out of the larger project budgets for each of the various projects that will require environmental support. There is no predetermined dollar limit for any single task to be performed under the ESS contract. However, any work order that exceeds \$100,000 will require Board approval. Work orders will be paid with federal, state and/or local funds.

## DISCUSSION

RT currently has an Environmental Support Services (ESS), work order-based contract with Atkins (formerly known as PBS&J) that will expire on August 21, 2011. When needed, the environmental consultant team is called upon to provide technical consultation, written reports, and a variety of specialized field activities pertaining to environmental issues related to service planning, real estate acquisition, facility needs, and design and construction phases of RT projects. Staff would like to continue to have an environmental consultant team available for future needs through a work order based Contract. Staff requests the Board approve the release of a Request for Proposals in May with the goal of having a new contract in place by August.

The primary objective of engaging an environmental consultant team is to provide specialized technical expertise, as needed, to RT. The environmental consultant team will be retained over a five-year period, with the work to be done on a work order-basis. Issuance of an umbrella-type work order-based, environmental support services contract benefits RT by reducing the cost and administrative time associated with multiple consultant selections and administration of multiple contracts.

Upon approval by the Board to solicit proposals for the ESS, staff will issue a Request for Proposal to firms qualified to provide a broad range of environmental support services. Staff assumes the Contract will ultimately be awarded to a prime consultant that will assemble a team of sub-consultants that have specialized expertise in areas such as preparation of various types of

Approved:

Presented:

Final 4/20/11

General Manager/CEO

AGM of Planning & Transit System Development

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NEPA and CEQA documents (e.g. environmental assessments, Initial Studies, Negative Declarations, EIRs, and EISs), wetlands delineations and mitigation, biological studies (e.g. perform biological assessments and review biological opinions), arborist consultation, noise and vibration impact assessments, cultural resource evaluations, traffic studies, and required experience in working with the various federal, state and local resource and regulatory agencies (e.g. USFWS, CDFG, USACOE, SRWQCB, etc.).

Staff recommends that the Board authorize Staff to solicit proposals for Environmental Support Services.

RESOLUTION NO. 11-04\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 25, 2011

**AUTHORIZING THE SOLICITATION OF PROPOSALS FOR ENVIRONMENTAL  
SUPPORT SERVICES (ESS)**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Request for Proposals for Environmental Support Services (ESS) is  
hereby approved and authorized for release.

THAT, the Request for Proposal be advertised pursuant to the provisions of the RT  
Procurement Ordinance.

\_\_\_\_\_  
DON NOTTOLI, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary